

RENTAL APPLICATION

1. Property details									
Address of property									
Suburb				Room #		Property inspected			
Lease commencement date			Lease end date			Rent per week \$			
2. Your details									
Title		First name				Surname			
		Gender		Mobile #					
Email			List of pets						
Postal address									
Driver's license #			License expiry		License State				
Passport No			Passport expiry		Passport country				
Full names of other applicants*									
Number of adults?		Number of children		Age of each child					
*Any person over the age of 18 who wishes to occupy the property must also complete an application form									
3. Current living arrangements									
Address of property									
Are you renting, owner, share house, parents, other:									
Move in date			Move out date						
Landlord / Agent / Parent's name									
Mobile / Office #				Rent paid per week \$					
Reason for leaving?									
Was your bond fully refunded?		If not, why?							

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0451 968 195



E: admin@freshproperty.com.au
W: freshproperty.com.au
A: 224 Pakington St Geelong West 3218



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4. Previous living arrangements

Address of property			
Were you renting, owner, share house, parents, other:			
Move in date		Move out date	
Landlord / Agent / Parent's name			
Mobile / Office #		Rent paid per week \$	
Reason for leaving			
Was your bond fully refunded		If not, why	

5. Students

Institution name		Address			
Course name		Date started		Length (years)	
Parent/Guardian names		Mobile #			
Home address					
Sources of income		Average per week \$			
Briefly describe yourself, social activities, hobbies, type of house mate you are and prefer					

6. Guarantor*

*** Only complete this section if you have a guarantor. Note if unemployed or never rented before, having a guarantor will strongly assist your application.**

Guarantor name		Email	
Address			
Relation to Applicant		Mobile #	

By ticking this box the Guarantor agrees to take responsibility for the applicant's payment of rent & any associated costs, such as damage to the property, for the duration of the lease agreement.

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7. Employment*

*If self-employed go straight to section 9

Current occupation		Full time/part time/casual?	
Company name			
Employer's address			
Contact name		Position	
Mobile #		Email	Start date
Employment Length	Years	Months	Net Income Weekly \$ Monthly \$

8. Previous employment

Occupation		Full time/part time/casual	
Company name			
Employer's address			
Contact name		Position	
Mobile #		Email	End date
Employment Length	Years	Months	Net Income Weekly \$ Monthly \$

9. Self-employed

Business name		Business type	
Business Address		ABN #	
Business email		Business mobile #	
Accountant's name		Accountant's mobile #	
Employment Length	Years	Months	Net Income Weekly \$ Monthly \$

10. Other Income *(attach evidence)*

Centrelink Benefit/s		Type of payment/s (ie. Newstart)	
Payment Frequency		Payment Amount	
Child Support		Amount/Frequency	
Assets/Investment or other income source (specify)		Amount/Frequency	

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11. References

Personal referee		Relationship		Mobile #	
Personal referee		Relationship		Mobile #	
Emergency contact		Relationship		Mobile #	

12. How did you find this property?

<input type="checkbox"/> Fresh Website	<input type="checkbox"/> Facebook	<input type="checkbox"/> Realestate.com.au	<input type="checkbox"/> Gumtree.com
<input type="checkbox"/> Referral	<input type="checkbox"/> Sign Board	<input type="checkbox"/> Internet website:	

13. Utility connections – free service

Our complementary partner On The Move can connect your utilities;

- It's a free and simple service
- Your connection is guaranteed by the On The Move promise
- There is no obligation to proceed with connections

Terms & Conditions: **Unless you advise us otherwise, by signing this application you are consenting to On The Move contacting you to arrange the connection of your utility services.**

Regardless, you consent to On The Move contacting you regarding the connection and disconnection of your water services as a minimum. On The Move may need to disclose personal information to utility companies to arrange your services. On The Move and Fresh Property Management Group may receive a benefit for arranging your services. Please see On The Move's Privacy Policy at:

www.onthemove.com.au/legal-and-privacy.

Standard connection fees may apply.

- No, aside from my water service, I will connect my utilities of my own accord.

I consent to the disclosure of this application form to **On The Move** ABN 84 101 648 257 for the purpose of enabling **On The Move** to offer the connection and disconnection of my water services as a minimum. I am aware that if I do not consent to the disclosure of my personal information for the purposes set out above, I may not be eligible to lease this premises. Where **On The Move** is requested to arrange for the provision of services, I consent to **On The Move** disclosing personal information it has collected about me to the applicable utility service provider for that purpose and to obtain confirmation of the connection or disconnection.

I acknowledge that Fresh Property Management Group does not accept any responsibility for: any delay in, or failure to arrange or provide for, any connection or disconnection of a utility, or for any loss in connection with such delay or failure. I acknowledge that Fresh Property Management Group, its employees and **On The Move** may receive a benefit in relation to the connection of a utility service.



We guarantee that your electricity and gas will be connected on your agreed move-in date*.

*Terms and conditions apply.

Full details at onthemove.com.au/on-the-move-promise-terms-and-conditions

Signature:

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14. Privacy & declaration

Your Privacy: The information on this form is being collected by Fresh Property Management Group ("we"/"us"). It is a condition of application for a tenancy for any property managed by us, or in conjunction with other agents that you consent to us collecting & using your personal information. We require this information so we can consider your application to rent a property. We may provide this information and any or all information provided to us by any party to third parties including landlords, landlord agents and solicitors & various government or statutory authorities in the interests of openness & transparency between all parties concerned. We may also contact personal and credit referees you nominate and exchange personal information according to normal commercial practice. You authorise us to conduct a tenant check with National Tenancy Database (NTD). Your information will be listed on NTD & may be made available to other users or NTD in the future. You may contact NTD directly to verify the accuracy of the information on NTD & to request any amendments. To contact NTD, please phone 1300 563 826. Your personal information will be added to our database and may be used for the secondary purposes of providing you with further information about properties and services marketed by us, and for marketing, planning, product development, research and other commercial purposes. Fresh Property Management Group will have access to this database and your information. From time to time we may also share personal information with partner businesses offering complementary products or services that we believe may be of interest to you. If you do not wish to receive marketing material or information about such complementary products or services, please contact us.

Declaration: I the applicant acknowledge that I have read the privacy statement above and I authorise Fresh Property Management Group and the agent to collect information about me from:

1) My previous letting agents, 2) landlords, 3) current & previous employers, 4) my personal referees, 5) any other person listed in this form. If I default under the rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties, I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) Communicate with the owner and select a tenant, (b) prepare lease/tenancy documents, (c) allow tradespeople or equivalent organisation to contact me, (d) lodge/claim/transfer to/from a Bond Authority, (e) refer to Tribunals/Courts & Statutory Authorities (where applicable), (f) refer to collection agents/lawyers (where applicable), (g) transfer water account into my name.

I hereby offer to rent the property from the owner under a tenancy agreement to be prepared by the Agent. I acknowledge that I will be required to pay rent in advance & a bond and that this application is subject to the approval of the owner. I declare that all information contained in this is true and correct & given of my own free will. I declare that I have inspected the premises & am not bankrupt. If my application is accepted by the owner I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

By ticking this box, you consent and agree to the above privacy and declaration statement

Full name	Date
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15. Information to be provided by you

To ensure your application is processed without any delay, you need to ensure the following information is provided

- | | |
|--------------------------|--|
| <input type="checkbox"/> | Photo ID - driver's license, passport or proof of age card (ID must be current- not expired). |
| <input type="checkbox"/> | Copy of your current bank statement |
| <input type="checkbox"/> | 2 recent payslips or a letter from your employer confirming your employment on letterhead with the companies details including ABN number |
| <input type="checkbox"/> | If you are a homeowner, attach a copy of your current rates notice |
| <input type="checkbox"/> | If you are receiving benefits from Centrelink, we require an "Income Statement" and/or "Centre Statement" which can be downloaded from your online Centrelink account. |
| <input type="checkbox"/> | Any person over the age of 18 who wishes to occupy the property must also complete an application form |
| <input type="checkbox"/> | Lastly, please ensure all sections of this application form are completed |

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16. What's next if your application is successful?

If successful, the applicant(s) acknowledges and agrees to the following terms and conditions :

<input type="checkbox"/>	Within 24 hours of being notified that your application has been accepted, you will need to provide <ul style="list-style-type: none">- 1 months' rents in advance- The bond which is 1 months' rent.- Both rent and bond money must be paid via internet bank transfer. Cash and Cheques are not accepted. Please note, the property may be offered to another applicant or re-listed without notice if this is not completed within 24 hours. To avoid any confusion or delays, please email a copy of the internet bank transfer receipt.
<input type="checkbox"/>	Your rental payment for the duration of the tenancy must be paid monthly, in advance and can be made via direct deposit or direct debit through Ezidebit* (*fees apply).

By ticking the above boxes, you consent and agree to the above terms and conditions

Full name		Date	
Signature			

Thank you for completing this application.

Please email your completed form to admin@freshproperty.com.au

Ensure all sections are complete and all relevant checkboxes are ticked. An uncompleted application will not be accepted.

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