

RENTAL APPLICATION



1. Property details										
Address of property										
Suburb		Room #			Property inspected					
Lease commencement date		Lease end date			Rent per week \$					
2. Your details										
Title		First name					Surname			
Date of birth				Gender				Mobile #		
Email			List of pets							
Postal address										
Driver's license #				License expiry				License state		
Passport No				Passport expiry				Passport country		
Full names of other applicants*										
Number of adults?				Number of children				Age of each child		
*If joint names are to be on the lease they will also be required to complete this form. This includes couples										
3. Current living arrangements										
Address of property										
Are you: renting, owner, share house, parents, other										
Move in date					Move out date					
Landlord / Agent / Parent's name										
Mobile / Office #						Rent paid per week \$				
Reason for leaving?										
Was your bond fully refunded?				If not, why						

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0451 968 195



E: admin@freshpropertymg.com.au
W: freshpropertymanagementgroup.com.au



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4. Previous living arrangements

Address of property			
Were you: renting, owner, share house, parents, other			
Move in date		Move out date	
Landlord / Agent / Parent's name			
Mobile / Office #		Rent paid per week \$	
Reason for leaving			
Was your bond fully refunded		If not, why	

5. Students

Institution name		Address			
Course name		Date started		Length (years)	
Parent/Guardian names		Mobile #			
Home address					
Sources of income		Average per week \$			
Briefly describe yourself, social activities, hobbies, type of house mate you are and prefer					

6. Guarantor*

* Only complete this section if you have a guarantor. Note if unemployed or never rented before, having a guarantor will strongly assist your application.

Guarantor name		Email				
Address						
Relation to Applicant		Mobile #				
<input type="checkbox"/> By ticking this box the Guarantor agrees to take responsibility for the applicant's payment of rent & any associated costs, such as damage to the property, for the duration of the lease agreement.						
Guarantor's Signature					Date	

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7. Employment*

*If self-employed go straight to section 8

Current occupation		Full time, part time or casual?	
Company name			
Employer's address			
Contact name		Position	
Mobile #		Email	Start date
Length of employment	Years	Months	Net Income Weekly \$ Monthly \$

8. Previous employment*

*Only complete this section if you have been employed for less than 12 months at your current job

Current occupation		Full time, part time or casual?	
Company name			
Employer's address			
Contact name		Position	
Mobile #		Email	Start date
Length of employment	Years	Months	Net Income Weekly \$ Monthly \$

9. Self-employed

Business name		Business type	
Business Address		ABN #	
Business email		Business mobile #	
Accountant's name		Accountant's mobile #	
Length of employment	Years	Months	Net Income Weekly \$ Monthly \$

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10. References

Personal referee		Relationship		Mobile #	
Personal referee		Relationship		Mobile #	
Emergency contact		Relationship		Mobile #	

11. How did you find this property?

<input type="checkbox"/> Fresh Website	<input type="checkbox"/> Facebook	<input type="checkbox"/> Realestate.com.au	<input type="checkbox"/> Gumtree.com
<input type="checkbox"/> Referral	<input type="checkbox"/> Sign Board	<input type="checkbox"/> Internet website:	

12. Utility connections – free service

YourPorter is a FREE service connecting utilities and other services. If the Agent approves this application, YourPorter will connect your water for the purpose of usage charges at your new property on behalf of the Real Estate Agent. YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.



<input type="checkbox"/> Electricity	<input type="checkbox"/> Gas	<input type="checkbox"/> Water	<input type="checkbox"/> Telephone	<input type="checkbox"/> Pay TV	<input type="checkbox"/> Internet
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DECLARATION AND ACCEPTANCE:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service provider iSelect Ltd to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter and iSelect will not be able to provide these services to me/us. YourPorter and iSelect will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth). I/We acknowledge that iSelect, the Agent, its employees and YourPorter may receive a benefit in relation to the connection of any of the services listed above.

I/We consent to YourPorter and iSelect contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter and iSelect to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter and iSelect will otherwise collect, hold, use and disclose personal information in accordance with their respective privacy policies, which are available at www.yourporter.com.au/general/privacy-policy/ and <http://www.iselect.com.au/privacy-policy/>. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees). I/We acknowledge that neither YourPorter nor the Agent nor iSelect accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

<input type="checkbox"/> By ticking this box you agree to the conditions & request YourPorter to contact you to discuss connecting your utilities	Date	
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13. Privacy & declaration

Your Privacy: The information on this form is being collected by Fresh Property Management Group ("we"/"us"). It is a condition of application for a tenancy for any property managed by us, or in conjunction with other agents that you consent to us collecting & using your personal information. We require this information so we can consider your application to rent a property. We may provide this information and any or all information provided to us by any party to third parties including landlords, landlord agents and solicitors & various government or statutory authorities in the interests of openness & transparency between all parties concerned. We may also contact personal and credit referees you nominate and exchange personal information according to normal commercial practice. You authorise us to conduct a tenant check with National Tenancy Database (NTD). Your information will be listed on NTD & may be made available to other users or NTD in the future. You may contact NTD directly to verify the accuracy of the information on NTD & to request any amendments. To contact NTD, please phone 1300 563 826. Your personal information will be added to our database and may be used for the secondary purposes of providing you with further information about properties and services marketed by us, and for marketing, planning, product development, research and other commercial purposes. Fresh Property Management Group will have access to this database and your information. From time to time we may also share personal information with partner businesses offering complementary products or services that we believe may be of interest to you. If you do not wish to receive marketing material or information about such complementary products or services, please contact us.

Declaration: I the applicant acknowledge that I have read the privacy statement above and I authorise Fresh Property Management Group and the agent to collect information about me from:

1) My previous letting agents, 2) landlords, 3) current & previous employers, 4) my personal referees, 5) any other person listed in this form. If I default under the rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) Communicate with the owner and select a tenant, (b) prepare lease/tenancy documents, (c) allow tradespeople or equivalent organisation to contact me, (d) lodge/claim/transfer to/from a Bond Authority, (e) refer to Tribunals/Courts & Statutory Authorities (where applicable), (f) refer to collection agents/lawyers (where applicable), (g) transfer water account into my name.

I hereby offer to rent the property from the owner under a tenancy agreement to be prepared by the Agent. I acknowledge that I will be required to pay rental in advance & a bond and that this application is subject to the approval of the owner. I declare that all information contained in this is true and correct & given of my own free will. I declare that I have inspected the premises & am not bankrupt. If my application is accepted by the owner I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 1997.

By ticking this box, you consent and agree to the above privacy and declaration statement

Full name

Date

14. Information to be provided by you

To ensure your application is processed without any delay, you need to ensure the following information is provided

- Photo ID - either a driver's license, passport or proof of age card (ID must be current and not expired).
- Copy of your current bank statement
- 2 recent pay slips or a letter confirming employment from your employer with a letterhead and the companies ABN details
- If you are a home owner, attach a copy of your current rates notice
- If you are receiving benefits from Centrelink, we require a "Statement of Entitlements". Please contact Centrelink to obtain this
- If there is more than one applicant (eg husband and wife), a separate application form is required to be submitted at the same time as this one.
- Lastly, please ensure all sections of this application form are completed

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15. What's next if your application is successful?

If successful, the applicant(s) acknowledges and agrees to the following terms and conditions:

<input type="checkbox"/>	Within 24 hours of being notified that your application has been accepted, you will need to provide <ul style="list-style-type: none">- 1 months' rents in advance- The bond which is 1 months' rent.- Both rent and bond money must be paid via internet bank transfer. Cash and Cheques are not accepted. Please note, the property may be offered to another applicant or re-listed without notice if this is not completed within 24 hours. To avoid any confusion or delays, please email a copy of the internet bank transfer receipt.		
<input type="checkbox"/>	Your rental payment for the duration of the tenancy must be paid monthly, in advance and via your bank account using direct debit – <u>no exceptions</u> . You will be sent a link to set up the direct debit payment's via Ezidebit. There is no transaction, set up or on going debit fees to pay via your bank account. This is all absorbed by Fresh Property. Dishonour fees and other payment methods such as credit cards will incur fees. This will all be detailed when you register with Ezidebit.		
By ticking the above boxes, you consent and agree to the above terms and conditions			
Full name		Date	
Signature			

Thank you for completing this application. Please ensure all sections are complete and all relevant check boxes are ticked. An uncompleted application will not be accepted.

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